



SPANISH FORT WATER SYSTEM

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BOARD MEETING OF SPANISH FORT WATER SYSTEM, INC.

DATED June 13, 2023

Board Members Present: Hank Bauer, Jr., President; Boyd Pugh, Secretary-Treasurer; Robert Robbins, and Jimmy Ashcraft, Board Member. Robbins Flynn, Vice-President absent.

Staff Present: Terry Evans, General Manager; Jason Evans, Superintendent; Jonda Kiper, Office Manager

Guest: Carah Vuncannon, with McCrory & Williams

Call to Order at 6:30 PM

Invocation given by Jimmy Ashcraft
Pledge of Allegiance led by Hank Bauer, Jr.

Robert Robbins motioned to approve the May 9th minutes as written. Boyd Pugh seconded this motion. The motion passed unanimously.

Boyd Pugh presented the financial statements.

Robert Robbins motioned to approve the May financials as written. Jimmy Ashcraft seconded this motion. The motion passed unanimously.

SFWS had a recordable incident when Jason Evans stepped down on a rotten board on a trailer. In an attempt prevent any further potential

exposure, the trailer has been repaired and all boards replaced. Additionally, a SOP was written for our SFWS to follow when using the trailer, including regular inspections on all trailers going forward.

During the May meeting a discussion on a donation to Spanish Fort Volunteer Fire Department was tabled.

Boyd Pugh motioned to donate \$500 to Spanish Fort Volunteer Fire Department. Jimmy Ashcraft seconded this motion. The motion passed unanimously.

During the last month, there were a couple of breaks in the system. The asphalt will have to be repaired on General Canby Loop. There was also a break behind Saad's Shopping Center. All field employees worked overtime repairing the leak. It is an old line. The BOD has asked Carah to develop an estimate on upgrading the general location and replacing the line.

Ammons & Blackmon was the only bid on the erosion repair for plant four.

Jimmy Ashcraft motioned to award Ammons & Blackmon the repair work on Plant four not to exceed \$45,000. Robert Robbins seconded this motion. The motion passed unanimously.

Some of the members of the BOD requested the Board Meetings begin at 5:00pm instead of 6:30pm monthly.

Jimmy Ashcraft motioned to change the meeting time to 5:00pm. Robert Robbins seconded this motion. The motion passed unanimously.

Wording is being drafted outlining the responsibilities of our customers for the components located in their meter box(es). Once finalized, our plan is to post on face book, the SFWS app, and the website as well.

The one, three, and five-year business plans are being discussed by the Business Planning committee.

Robert Robbins motioned to Adjourn at 7:50. Jimmy Ashcraft seconded this motion. The motion passed unanimously.

